

APPENDIX III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION / UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION


(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and **National Building Code**)

PART - A

(This part is to be filled – up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)


GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	930027
2	Name of the School as per affiliation letter of CBSE:	Holy Trinity School
3	Address of the School:	Holy Trinity School Kanjikode West (P.O), Palakkad - 678623
4	Standard/level/class up to which	CLASS XII (Senior Secondary)
5	Is the Name and address of the school in CBSE Affiliation letter and State NOC/Recognition/U-DISE same exactly the same?	Yes
6	U-DISE Code allotted to the School	32060401113
7	Name and address of the Trust/Society/company(Under Section 8) running the school as on the date	Holy Trinity Trust, Kanjikode West (P.O), Palakkad – 678623
8	Is the Trust/Society/Company duly registered with the competent registering authority and registration is valid as on date?	Yes
9	Purpose of present application	Extension of Affiliation
10	Location of School	<ul style="list-style-type: none"> • The School is located in Pudukkottai Grama panchayath and is in rural area. • It is located in CHITTUR block of PALAKKAD.


 Principal
 Holy Trinity School
 PALGHAT-678 623
 (Signature of Principal)

(Signature of DD)

10 (a)	Has the school obtained recognition certificate from the State Govt. from Classes I – VIII	Yes
11	No of Recognition certificate from classes I – VIII and date of issue	No. NS(2)/48099/2018/DGE Date : 20.01.2020
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a pucca boundary wall?	Yes
13	Are both the school and the playground situated in a single compound bounded by a single continuous boundary walls in all sides	Yes
14	Total area(in Square meters) in respect of 12 and 13 above on which the school is situated	20234.282 Sq.Mts.
15	The land is in the possession of the School/Trust/Society/ Company legally by way of	Sale Deed
16	Name of the Owner / Lessee of the land in respect of point 14 above	Dr. Joseph K.V
17	In case the land is in possession of the Society/School by way of lease as per State Govt. norms, the period of lease	...
18	Is any public road, canal or thorough fare, HT line etc. passing through the land in respect of point 14 above	No
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Govt. Engineer and the school building been found structurally safe for running a school?	Yes
19 (a)	If Yes, the date of last inspection	07.02.2023
20	Has the school been inspected by the officer of Govt. Fire Department and the school building been declared safe for school from the point of view of fire safety	Yes
20(a)	If Yes, the date of last inspection	09.02.2023
21	Has the school compound been checked by Public Health Department and the the Health and Sanitary Conditions being found to be satisfactory and the water has been found safe for drinking?	Yes
21(a)	If Yes, the date of last inspection	24.02.2023


 Principal
 Holy Trinity School
 PALGHAT-678 523
 (Signature of Principal)

(Signature of DD)

INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Govt.	Yes
23	Is the school paying salary to the teachers and other employees as per the norms of appropriate Govt.?	Yes
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque/cash to the individuals is not allowed)	Yes
PART B		
(This part is to be filled up by The District Education Officer and after verifying all supporting documents and certificates in original and visiting the school)		
File No.....		Date of Issuance.....
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents and certificates and visiting the school and the information has been found correct	
2	Is the school recommended for extension/up-gradation of affiliation?	
Signature (Name and stamp of issuing DD) DEPUTY DIRECTOR OF EDUCATION/ NAME OF DISTRICT		

[Signature]
Principal
Holy Trinity School
PALGHAT-678 523
(Signature of Principal)

(Signature of DD)



SELF ATTESTED BY: SREEJA M R, PRINCIPAL :

[Signature]
(Joseph K.V.)
Holy Trinity Trust
PALAKKAD-678 623

[Signature]
Principal
Holy Trinity School
PALGHAT-678 523